

Events Consultative Group and Safety Advisory Group Communication Protocol

This protocol sets out the communication protocol between the Events Consultative Group (“ECG”) and Safety Advisory Group (“SAG”).

1. Events will in the first instance be considered by the ECG in accordance with its adopted procedures and terms of reference.
2. At the conclusion of the ECG’s involvement, the chair of the ECG will distribute, in advance of the next SAG meeting, the relevant event information and documents to the members of the SAG.
3. Events in the borough are a standing agenda item for the SAG. The chair of the ECG will present events to members of the SAG for further discussion and safety consideration.
4. Any advice or recommendations as a result of the SAG meeting will be fed back to the event organisers by the chair of the ECG.
5. Within the scope of the ECG's remit is to carry out a post event review if significant issues were identified during the course of the event or as a result of the event with a view to identifying lessons and good practice for the future. In the event where the ECG does undertake a post event review the outcome of that review will also be fed back to the SAG by the chair of the ECG.
6. Equally, the chair of SAG will feedback to the chair of the ECG any post event reviews, advice and/or recommendations it has made to event organisers.